

Performance Improvement Report



Date
Title of Report
Report prepared by:

I. Performance Measures & Operational Definitions

Be specific. If a large report with many monitors, consider putting the definition on the graphs- this saves space in your report

II. Data: Include control chart here

For multiple charts you may want to include the data analysis immediately after the chart. Attempt to include a benchmark. If no national benchmarks then ask the committee, department to establish a benchmark.

III. Data Analysis:

Please look at “red data point” these indicate a special cause. The areas of special cause should be defined if known. Any data points above the benchmark should be investigated.

IV. Improvement Activities.

If no improvement required please indicate.

V. Recommendations to Quality Council: